

APPENDIX E

WEPAN Annual Business Meeting Minutes

WEPAN ANNUAL BUSINESS MEETING
Washington Marriott, Washington, D.C.
Tuesday, 10:00 a.m.
June 6, 1995

The 1995 WEPAN Annual Business Meeting was called to order by President Suzanne Brainard. The Texas A&M representatives were introduced and thanked for their leadership on the 1995 Conference. Karan Watson was the 1995 WEPAN Conference Chairperson.

All new and returning WEPAN Board of Directors were introduced. The new Board members are as follows:

Eastern Region: Michele D. Fish (Cornell University)
 Barbara Lazarus, Ph.D. (Carnegie Mellon University)

Western Region: Patricia Berry Glassner (University of Colorado-Boulder)

At-Large: Carol Muller, Ph.D. (Dartmouth College)

Returning WEPAN Board members are:

At-Large: Cinda Sue Davis, Ph.D. (University of Michigan)

Appointed: Marilyn Berman, Ph.D. (University of Maryland)
 Suzanne Brainard, Ph.D. (University of Washington)
 Kathleen Buechel (Alcoa Foundation)
 Jane Daniels, Ph.D. (Purdue University)
 Susan Metz (Stevens Institute of Technology)
 Lewis Shumaker (DuPont Company)
 John Vergelli (IBM Corporation)

Voted upon by the Board of Directors, the new WEPAN Officers are:

Suzanne G. Brainard, Ph.D., President
 Susan Staffin Metz, Vice President
 Patricia Berry Glassner, Secretary
 (Karan Watson's term as Treasurer will expire next year)

Outgoing WEPAN Board of Directors were thanked and given a certificate of appreciation. They are: Sherita Ceasar, Motorola Company; Karen Frair, Ph.D., University of Alabama; and Miriam Maslanik, Ph.D., University of Colorado-Boulder.

A synopsis of the annual meeting topics is summarized below.

- **TREASURER'S REPORT.** Karan Watson announced that the WEPAN Conference will make money for the first time thanks to corporate and federal sponsorships.
- **1996 WEPAN CONFERENCE.** Miriam Maslanik announced that the 1996 WEPAN Conference will be held in Denver, Colorado at the Hyatt Regency on June 2-4.
- **MEMBERSHIP SERVICES.** Susan Metz announced that each of the Regional Training Seminars will be held later in the year. The Western Regional Training Seminar will be at the University of Washington on September 10-12; The Eastern Regional Training

Seminar will be at Stevens Institute of Technology on October 15-17; and, the Mid-Western Regional Training Seminar will be at Purdue University on November 12-14. All WEPAN members have received an announcement and application in the mail; an announcement has been sent out via email as well. The Sloan Foundation will sponsor each of the seminars.

Susan also announced that several new publications were available. They include: *College Classroom Climate Resources*, *The WEPAN Data Book*; and a Sexual Harassment Prevention publication will soon be available.

- REGIONAL MEETING REPORTS

Eastern Region. Susan Metz updated the Eastern Region Group on the recommendations they made from last year's Conference; i.e., the Speaker's Bureau, Universal Evaluation and Universal Needs Assessment. All members identified exciting things happening on their campuses concerning Women in Engineering activities.

Midwest Region. Judith McDonald discussed with the Mid-West Region group ways to introduce new people to WEPAN and make them feel more welcome. Suggestions for the 1996 WEPAN Conference were made. Judith and Karan Watson, both WEPAN Board of Directors members, asked the group to contact them with any issues they would like the Board to address.

Western Region. Patricia Glassner announced that the Western Region group discussed membership and how to be more proactive about recruitment for new members. They discussed how to get the Deans of each institution involved in the WEPAN Conference as well as how to get more corporate involvement and wondered if an Action Group should be formed. They also felt that WEPAN members should speak out more in support of Affirmative Action, which is in danger of being eliminated. The question was raised as to whether WEPAN should issue a formal statement. Suzanne Brainard said she would like to see a task force created to make recommendations to the Board. Motion was made and affirmed that a task force be created. Pat Glassner will take the lead on the task force.

- ACTION GROUPS

Faculty Action Group. Mary Anderson-Rowland and the Faculty Action Group discussed and made revision to the statement of the purpose of the group. Faye Boudreaux-Bartels will investigate mentoring networking between universities; Linda Schadler will gather information on maternity leaves, tenure slow clock and how they affect tenure and promotion; the group's database will be compared with the Membership Service's to determine the most effective way to facilitate use of information; Eileen Ashworth will review the posting of job notices on WEPAN-L. Nominations for a Vice-Chair (Chair-Elect) and a nomination committee will be completed by early fall. An election will be held by the end of the year. The nomination committee will form a slate in the spring and a Chair and Vice-Chair will be voted for. Their terms will begin June 1996.



Admissions Action Group. Lisa Oliviera mentioned there was talk about changing the name from "Action Group" to "Special Interest Group". She also stated that the group members agreed to hold elections for a Chair within the next year.

AGRED. Emy Wadsworth introduced members of the Executive Committee. They are: Michele Fish, Jan Carpenter, Laura Karmer, Meg Bland, Nina Brown, Irene Mikawoz, Carol O'Connor, Nancy Holland and Parveen Wahid. The Executive Committee collaborated on writing the booklet, *College Classroom Climate Resources*. They agreed to conduct elections of a Chair and a Vice Chair by the next Conference. The group announced plans to work on developing a half-day Evaluation Workshop for the 1996 WEPAN Conference. Co-Chairs for this workshop are Regina Halpin and Dorie McCubbrey. The Committee consists of Jennifer Brower, Catherine Cosgrove, Irene Goodman, Silvia Middleton, Stacy Wenzel, and Beville Watford.

International Action Group. Barbara Lazarus discussed the importance of developing a strategic session on the global economic impact on women in science and engineering. The two-fold process involves reactivating the membership and assessing the members' priorities. Second, a plenary panel of people heading programs and students who have benefited from an international agenda should be proposed for the next WEPAN Conference. It could be titled, "Preparing Students for the Global Economy". Finally, the group agreed that a chair and vice chair should be chosen within the year.

Susan Metz moved that "Action Group" be changed to "Special Interest Group". Discussion led to the consensus that the name change was not as important as it was to let new members know more about the Groups and that members are welcome to participate. The motion for a name change was withdrawn and it was decided that more action needs to be taken to inform new members of their existence. Each of the Action Groups will decide what to do with their names. A motion was made and approved to establish a New Membership Committee. Connie Stein was nominated and voted as Chair of the Committee.

The question was raised about how a new Action Group can be created. Suzanne noted that the process is to have a Board member sponsor the request at a Board of Directors' meeting. The request should be accompanied by a list of 20 interested people.

Lisa Oliviera asked that all WEPAN members contact her if they are interested in working with her create a link to the WEPAN Home Page. Her email address is ladyo@mitvmc.mit.edu.

Suzanne Brainard closed the meeting by discussing the many opportunities to get involved in WEPAN. They included: 1) run for the WEPAN Board of Directors; 2) become active in the Action Groups; 3) become involved in activities at the Regional Centers; and, 4) join one of the six Standing Committees:

- a) Nominating Committee - Jane Daniels, Chair
- b) Awards Committee - Marilyn Berman, Chair
- c) Review and Publications Committee - Cinda Sue Davis, Chair

- d) Membership Committee - Lew Shumaker, Chair
- e) Speaker's Bureau - Jane Daniels, Chair
- f) Conference Committee - Miriam Maslanik, Chair

The meeting concluded with a raffle of six desk clocks donated by AT&T Corporation and three Hewlett-Packard scientific calculators. The meeting adjourned at 11:00 a.m.

Respectfully submitted:

Claire M. LeBlanc
Assistant to the President